



You Are Cordially Invited...

To be an exhibitor at the 2022 ACEA Conference in Montgomery, Alabama. The conference convenes March 2-4, 2022. Conference events and exhibits will be staged at the Renaissance Montgomery Hotel & Spa.

Conference Theme:



Your Value-added Benefits...

Expand your client base:

Approximately 350 – 400 people are expected to attend

- Site Coordinators, Federal Program Directors, 21st CCLC Managers
- Teachers, Parents, and Students
- Alabama State Department of Education representatives
- Principals and Superintendents

Maximize your exposure:

Set-up:	Tuesday, March 1	6:00 PM
16 Exhibit Hours:	Wednesday, March 2	7:00 AM – 3:00 PM
	Thursday, March 3	7:00 AM – 3:00 PM
Tear Down	Thursday, March 3	3:00 PM – 4:30 PM

Program Advertisement: Full Page: \$250.00; Half Page: \$150.00; Quarter Page: \$100.00



Exhibitor Packages

Package 1 (designed for exhibitor with ONE representative): **Price - \$450**

- ★ Exhibitor Staging Area (approximately 8' X 8')
- ★ 1 Table
- ★ 1 Chair
- ★ 3 Meals

Package 2 (designed for the exhibitor with TWO representatives): **Price - \$550**

- ★ Exhibitor Staging Area (approximately 8' X 8')
- ★ 1 Table
- ★ 2 Chairs
- ★ 6 Meals

Package 3 (designed for the exhibitor with THREE representatives): **Price - \$750**

- ★ Exhibitor Staging Area (approximately 8' X 8')
- ★ 2 Tables
- ★ 3 Chairs
- ★ 9 Meals

All Exhibitors Packages include:

- Conference Registration
- ACEA Membership
- Name badge(s)
- Sponsor Ribbon(s)
- Exhibitor Staging Area Identification Sign
- Permission to put advertisement material in attendee conference bags ***IF*** material is received TWO weeks prior to the start of the conference.

Terms and Conditions

- Exhibitors must confine their activities to the assigned exhibitor staging area. Exhibitor display will not be allowed to extend beyond the exhibitor staging area into the aisle.
- Exhibitors are not permitted to sublet any part of their space.
- Because we are aligned with the Alabama State Department of Education, we do NOT accept exhibitors as facilitators or presenters as this may be misconstrued by our attendees as an endorsement.

Contact the Exhibitor Chairperson, Janie Barber Browning at jbrowning@gadsdencityschools.org



Application for Exhibitor Staging Area

Exhibitor Packages: (check one)

Package 1:	\$450.00
Package 2:	\$550.00
Package 3:	\$750.00
Additional Table:	\$50.00

Program Advertisement:

Full Page:	\$250.00
Half Page:	\$150.00
Half Page:	\$150.00
Quarter Page:	\$100.00

Please type the information below within the boxes:

Exhibiting Organization:	
Address:	
City/State/Zip:	
Contact Person/Title:	
Telephone/Fax :	
Email:	
Package Selected/Price	
Additional Tables Needed/Price:	
Program Advertisement size (if purchasing):	
DOLLAR AMOUNT due:	

**Exhibitor Staging Area assignments will be made on a first-come, first-served basis.
NO REFUNDS WILL BE AVAILABLE.**

**Full payment must accompany this application & MUST be received by January 31, 2022
Exhibitors will be allowed to set up their staging area if full payment has been received.
ACEA reserves the right to refuse applications based on limited space and availability.**

***Payment shall be submitted in the form of a check or Purchase Order to Sallie Chastain – ACEA
C/O Talladega County Board of Education / PO Box 887 / Talladega, AL 35161***



Name Badges

Complimentary badges will be issued according to each exhibitor's package. Badges will be obtained by completing the following application. Badges are for identification purposes and meal allocations. Badges must be worn at all times during conference hours. *(Please type within the boxes)*

Name for Badge:

Additional Names (if needed):

Title(s)

Company

Business Address

City/State/Zip

Business Telephone

Contact number while attending
ACEA Conference

Hold Harmless Clause

The exhibitor assumes the entire responsibility and liability for losses, damages, and claims arriving out of injury or damage to exhibitor's displays, equipment, and other property brought upon the premises of the venue and shall indemnify and hold harmless ACEA members, agents, and employees from any and all such losses, damages, and claims.

Signature:

Date:
